



Language Pacifica Enrollment 2021



Note: This form is for your information only. To apply, please complete the online form at www.languagepacifica.com/admission.

Part 1: Student's Information

Mr. Ms. First Name: _____ Middle Name: _____

Last (Family) Name: _____ Date of birth (month/day/year): _____

Country of birth: _____ Country of citizenship: _____

Health insurance is very important in the US. I have health insurance I will buy health insurance in the US

Home country address

Street address: _____

City: _____ State/Province: _____

Country: _____ Postal code: _____ Telephone: _____

Local address (your address while you are studying at Language Pacifica)

Street address: _____

City: _____ State: California Country: USA Postal code: _____

Telephone number: _____ E-mail address: _____

Address at time of enrollment

Same as home country address above Same as local address above Other (write below): _____

Street address: _____

City: _____ State/Province: _____

Country: _____ Postal code: _____

Student Visa Applicants Full-time students are eligible for the I-20 for the requested study period to apply for the F-1 visa.

Will you apply for an F-1 student visa? Yes (See further requirements below.) No (Go to Part 2.)

Will you bring dependents with you? Yes Name(s): _____ No

Please complete the online version of this enrollment form and send us the following:

- 1) A copy of your passport page (and passport copies of your dependents, if you will bring dependents with you)
- 2) A copy of the bank letter dated within 6 months that will be shown to the embassy showing that you have at least \$2500/ month available for the months on the I-20. If you'll bring a dependent, add \$1250/month per dependent for "dependent care expenses".

This financial statement is: Yours A sponsor's (see below)

If the financial statement is not yours, please fill out the following:

Sponsor's name: _____ Sponsor's relationship to you: _____

- 3) Language Pacifica's application fee of \$95

When we have received these, we'll make the I-20 and send it to you. Please ask the school for mailing options.

- ▶ Note: If you'll transfer your I-20 from another US school, please attach a copy of your current I-20. We will send a transfer notice to your current school, then you will receive your new I-20 when you begin here. Let us know if you need it earlier.
- ▶ Next, please complete the Form I-901 at <http://www.ice.gov/sevis/i901> and submit it, with its \$350 fee, to the U.S. government. Print the receipt. You will need to take the original paper receipt to your visa interview.
- ▶ See "Student Visa Applicants" on our website for further information.
- ▶ Normal and satisfactory progress must be maintained at the school in order to meet the requirements of the student visa.

Part 2: Schedule Program Name: Intensive English Program

All classes are 5 days/ week, Monday – Friday. Check the box of the course you will take. There is a placement test at the beginning of the course. We have six levels, from lower beginning through upper advanced.

Time	Class	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9:00-9:50	Speaking/Listening	<input type="checkbox"/> Full-time Intensive Program + Daily Semi-Private Lesson (30 classes/week, 9:00-3:20)	<input type="checkbox"/> Full-time Intensive Program (25 classes/week, 9:00-2:20)	<input type="checkbox"/> Part-time Intensive Program (20 classes/week, 9:00-12:50)	<input type="checkbox"/> Integrated Skills (15 classes per week, 9-11:50)
10:00-10:50	Reading/Vocabulary				
11:00-11:50	Writing				
12:00-12:50	Grammar				
1:30-2:20	Elective (Discussion or TOEFL Preparation)				
2:30-3:20	Private or Semi-Private Lessons (These may also be taken at other times.)				
		<input type="checkbox"/> Two classes/day: _____ <input type="checkbox"/> One class/day: _____			

Start date: _____ Number of weeks: _____ Scheduled completion date: _____

Session Dates: November 11, 2019 – January 17, 2020 January 21 – March 13, 2020 March 16 – May 8, 2020
May 11– July 2, 2020 July 6 – August 28, 2020 August 31– October 23, 2020 October 26 – December 18, 2020

Full-time students should begin on session beginning dates. Part-time students may begin any Monday.

Part 3: Homestay

Our homestay program is available for students who are taking at least Part-time Intensive Program, beginning the weekend just before the course starting date and ending the weekend just after the course completion.

Would you like the school to arrange a homestay for you? Yes (Complete this section) No (Go to Part 4)

Homestay with breakfast and dinner Homestay with breakfast, dinner + weekend lunch Homestay with no meals

Homestay move-in date: _____ Homestay departure date: _____

Smoker (outside only) Nonsmoker Allergies, if any: _____

Part 4: Airport Transfer

Would you like the school to arrange airport transfer for you? Yes, on arrival Yes, on arrival and departure No

Arrival date: _____ Time: _____ Airline: _____ Flight number: _____ Airport: _____

Departure date: _____ Time: _____ Airline: _____ Flight number: _____ Airport: _____

Part 5: Payment of Tuition and Fees

Payment of tuition, registration, materials and textbooks is due by the first day of study. The 16-week rate is lowest, but it is fine to pay for shorter periods. Pay only for the number of weeks you know you'll study, as a two-week penalty fee is subtracted from refunds. When a period is finished, payment for the next period is due.

One-time Fees Required of All Students

Registration: \$95 (non-refundable)
 Materials: \$15 (non-refundable)
 STRF Assessment: \$0.50 per \$1000 paid (non-refundable)

If Applicable

Reading book: \$45 (non-refundable)
 Grammar book: \$35 (non-refundable)
 iBT TOEFL book: \$40 (non-refundable)

Homestay placement: \$150 (non-refundable)
 Airport transfer: \$75 each way (non-refundable)

Tuition

Number of weeks	Full-time Intensive English (25 classes/week)	Part-time Intensive English (20 classes/week)	Full-time Intensive + daily semi-private lesson (30 classes/week)	Integrated Skills (15 classes/week)	Two classes/day (10 classes/week)	1 class/day (5 classes/week)
1	\$330	\$280	\$570	\$240	\$170	\$90
2	\$645	\$560	\$1080	\$470	\$340	\$170
3	\$950	\$830	\$1600	\$690	\$500	\$260
4	\$1260	\$1100	\$2140	\$910	\$650	\$340
5	\$1560	\$1360	\$2660	\$1120	\$790	\$420
6	\$1860	\$1610	\$3180	\$1330	\$930	\$490
7	\$2140	\$1860	\$3730	\$1550	\$1060	\$570
*8	\$2430	\$2110	\$4200	\$1740	\$1180	\$640
*16	\$4480	\$4000	\$8000	\$3296	\$2240	\$1216

*Note: Tuition for extra weeks is prorated. 9-15 weeks is prorated from the 8-week rate; over 16 weeks is prorated from the 16-week rate.

- Private Lessons: \$70/class or \$650 for 10 classes (one class=50 minutes)
- Semi-private lessons: \$450/person for 10 classes (must have a partner)

Homestay Note: Homestay is only available for students in the intensive programs. If the homestay dates are changed by a week or more after the host has been assigned, the placement fee must be paid again.	Number of weeks	Homestay with breakfast and dinner	Homestay with breakfast and dinner + weekend lunch	Homestay with no meals
	1	\$370	\$390	\$300
	2	\$740	\$780	\$600
	3	\$1110	\$1170	\$900
	4	\$1480	\$1560	\$1200

Total Program: Intensive English Program has six levels, each composed of two 8-week sessions. There is a placement test at the beginning of the first day of class to determine your initial level. You may then study until you reach the level you need to meet your goals, or until the time you have available for study has been completed. A full-time student in Intensive English Program placed into Level 1 and completing Level 6 would take 2000 hours, with ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM in 2019: \$27, 478.

Example total: Tuition for the 8-week Full-time Intensive English Program is: \$2430 + \$95 registration fee + \$1.26 STRF + \$15 materials fee + \$45 reading textbook + \$35 grammar textbook = \$2621.26 total.

You may pay using cash, check, credit card (Visa or MasterCard), money order, or bank wire transfer.

Your total amount due

Use the table below to calculate the total amount due for the course and options you have requested on this enrollment form.

Charges for Current Period of Attendance	Amount
Application fee (non-refundable) All students pay this, one time only. (Students extending their course or returning to the school will not pay this again.) <u>THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT:</u>	\$95
Materials fee (non-refundable) All students pay this, one time only. (Students extending their course or returning to the school will not pay this again.)	\$15
Reading textbook (per level) (non-refundable) For anyone taking Reading/Vocabulary, 10:00-11:50	\$45
Grammar textbook (per level) (non-refundable) For anyone taking Grammar, 12:00-12:50	\$35
TOEFL textbook (non-refundable) For anyone taking TOEFL Preparation	\$40
Tuition Paid by all students	Using the Tuition Table on Page 2, match the tuition for the course you'll take to the number of weeks you'll take it. Write that number here: \$ _____
Homestay placement fee (per initial placement) (non-refundable) Paid by anyone requesting homestay placement from the school	\$150
Homestay Paid by any student requesting homestay placement from the school	1) Choose from the following: \$340/week for homestay with breakfast, dinner and weekend lunch OR \$320/week for homestay + breakfast and dinner OR \$280/week for homestay with no meals. 2) Multiply by the number of weeks you have requested a homestay. 3) Fill in here: \$ _____
Airport transfer fee (each way, to or from the airport) (non-refundable) For anyone requesting airport pickup	\$75
Student Tuition Recovery Fund (STRF) fee (non-refundable)	(\$0.50 for every \$1000) \$ _____
<u>TOTAL CHARGES FOR CURRENT PERIOD OF ATTENDANCE:</u>	\$ _____

	Full-time Intensive English (25 classes/week)	Part-time Intensive English (20 classes/week)	Full-time Intensive + daily semi-private lesson (30 classes/week)	Integrated Skills (15 classes/week)	Two classes/day (10 classes/week)	1 class/day (5 classes/week)
2-week penalty fee subtracted from refund:	\$645	\$560	\$1080	\$470	\$340	\$170

Student's signature: _____ **Date:** _____

Financial Aid: Students at Language Pacifica are not eligible for federal or state financial aid programs. However, state law requires the following information in our enrollment form:

"If a student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds. If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If a student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur: 1) The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan; 2) The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid."

The following statements are required by California law.

"NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at Language Pacifica is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in Intensive English Program is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Language Pacifica to determine if your certificate will transfer."

(Please note that this is not connected to Language Pacifica's conditional acceptance program.)

"The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program."

Part 6: Cancellation and Refund Policy

Student's Right to Cancel:

You have the right to cancel your agreement for a program of instruction, without any penalty or obligations, through attendance at the first class session or the seventh day after enrollment, whichever is later. After you begin classes, you have the right to stop school at any time and you have the right to receive a pro rata refund minus a cancellation fee. A written notice must be submitted to the office. Cancellation must be requested and approved.

Cancellation Prior to Start Date

If enrollment at Language Pacifica is cancelled prior to the class start date, all tuition fees paid will be refunded. The \$95 registration fee is not refundable.

Withdrawal After Course Start Date

Refunds are prorated, and **a two-week cancellation fee is subtracted**. (If cancellation is made just one week before the end of the paid tuition period, the cancellation fee is just the one week.) Refunds will be calculated on a weekly basis. When determining the number of weeks, a partial week will be considered the same as if a whole week were completed, provided the student was present at least one day during the scheduled week.

	Full-time Intensive English (25 classes/week)	Part-time Intensive English (20 classes/week)	Full-time Intensive + daily semi-private lesson (30 classes/week)	Integrated Skills (15 classes/week)	Two classes/day (10 classes/week)	1 class/day (5 classes/week)
2-week penalty fee subtracted from refund:	\$645	\$560	\$1080	\$470	\$340	\$170

Example 1: 8-week Full-time Intensive English (25 classes/week)

Student paid: \$2621.26 (\$2430 tuition+ \$95 registration fee + \$1.26 STRF +\$15 materials fee + \$45 reading text + \$35 grammar text)

Student cancels during Week 5. Only the tuition is refundable. For the refund, the seven-week rate is used (five weeks studied + two week cancellation fee.) This is subtracted from the tuition paid.

The refund is: \$2430 - \$2140 = \$290.

Example 2: Four weeks of Part-time Intensive English (20 classes/week)

Student paid: \$1290.60 (\$1100 tuition + \$95 registration + \$0.60 STRF + \$15 materials + \$35 grammar text + \$45 reading text)

Only the tuition is refundable. Student cancels during Week 2. Because there is a two-week cancellation fee, there is no refund.

Example 3: Eight weeks of three classes per day (15 classes/week)

Student paid: \$1895.92 (\$1740 tuition + \$95 registration + \$0.92 STRF + \$15 materials + \$45 reading text)

Only the tuition is refundable. Student cancels during Week 3. For the refund, the five-week rate is used (three weeks studied + two week cancellation fee.) This is subtracted from the tuition paid.

The refund is: \$1740 - \$1120 = \$620.

Refund requests must be made in writing. Refunds will be paid or credited within 45 days of receipt of the written request.

California Bureau of Private Postsecondary Education (BPPE) Information:

Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, P.O. Box 980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, telephone (888) 370-7589 or (916) 431-6959, fax (916) 263-1897.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the bureau's internet web site www.bppe.ca.gov.

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, and salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

Please read the following statement. Confirm that it is correct and ask any questions. When you are satisfied that the statement is true, write your initials (the first letters of your first and last names) on the line next to it.

_____ "I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, and salary or wage information, and the most recent three-year cohort default rate, if applicable, included in the School Performance Fact sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet."

Part 7: Signatures

This enrollment agreement is legally binding when signed by the student and accepted by the institution. The period covered by this enrollment agreement is from your indicated start date to your scheduled completion date. To extend your course, please complete an extension form.

"I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me."

Signature of student: _____ Date: _____

If under 18, name of parent or guardian: _____

Signature of parent/guardian: _____ Date: _____

Signature of authorized school representative: _____ Date: _____

Date student must exercise right to cancel or withdraw from this enrollment agreement
(Date of first class or the 7th day after enrollment, whichever is later): _____



Welcome to Language Pacifica!

Language Pacifica's mission is to provide the highest quality intensive English program to non-native speakers of English. We embrace diversity, service and excellence in creating a humanistic and innovative environment in which to teach and learn the English language and American culture.

Instruction takes place in our school at 1528 South El Camino Real, San Mateo, CA 94402.

Language Pacifica
1528 South El Camino Real
San Mateo, CA 94402
Phone: (650) 321-1840
esl@languagepacificacom
www.languagepacificacom
Sophia Zhang Ellithorpe, CEO
Ruth Kirby, Director